Butley, Capel St. Andrew & Wantisden Parish Council

**Parish Clerk: Joanne Peters, Neutral Farm House, Mill Lane, Butley. IP12 3PA**

**Tel: 01394 459400, E-Mail:** **butleyparishclerk@gmail.com**

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF**

**BUTLEY, CAPEL ST. ANDREW & WANTISDEN PARISH COUNCIL**

**WILL BE HELD ON THURSDAY 11TH JANUARY 2018 IN**

**BUTLEY VILLAGE HALL AT 7:45PM**

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

***(Pubic are advised that the use of audio recording is permitted at this meeting. Should filming take place and you do not wish to be filmed please notify the Clerk before the meeting begins)***

**Welcome to Members of the Public/Public Forum:-**

*Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.*

### AGENDA

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1.To receive apologies for absence

2. To receive Councillors Declarations' of Interest

 2.1 - To consider any dispensations

3. To receive reports from:-

 County Cllr Andrew Reid

 District Cllr Ray Herring

4. To approve the draft minutes of the Parish Council meeting held on Thursday 9th November 2017

5. Matters arising from the Parish Council meeting held on 9th November 2017

6. Parish Clerk’s Report

7. Parish Council matters:-

 7.1 – To agree the dates of the 2018 Parish Council meetings

7.2 - Enabling Development

7.3 – Quiet Lane Signs

7.4 – Butley Village Hall Changes

7.5 – Any matters relating to Highways

8. Planning

 **New Applications**

None received

 **Update on existing applications**

 **Planning Ref: DC/17/4610/FUL**

Address: Little Staverton, Butley Rd, Wantisden

Proposal: Proposed 25m Swann 30H Lattice Tower on a 4.7 x 4.7 x 0.8m dp concrete base and associated works.

The Parish Council would recommend **Approval** for this application. This application has been **Granted** by SCDC with 3 Conditions.

**To consider any applications received at the discretion of the Chairman**

9. Finance

 **Bank Balances as at 30th November 2017**

Business Current Account - £3,618.05, Business Savings Account - £4335.00

**Earmarked Reserves**

£571.85 - Transparency Code,

£1291.19 – Funding from County Cllr Reid & District Cllr Herring towards the Play Area

10. **To approve items for Authorisation for Payment:-**

 Jo Jones (Parish Clerk) Salary & Expenses (inc. Transparency Code) - £144.84

 HMRC (PAYE – Jo Jones) - £82.80

 **10.1 – To Approve the 2018/19 Budget and agree the Parish Precept (to include possible local variations)**

11. Correspondence

12. Any other matters arising

13. Date of next meeting – Thursday 8th March 2018

Signed: Joanne Peters, Clerk to the Council Dated: 4th January 2018