Butley, Capel St. Andrew & Wantisden Parish Council

**Chairman: Cllr David McGinity**

**Parish Clerk: Joanne Peters, Neutral Farm House, Mill Lane, Butley. IP12 3PA**

**Tel: 01394 459400, E-Mail:** **butleyparishclerk@gmail.com**

**NOTICE IS HEREBY GIVEN THE NEXT MEETING OF**

**BUTLEY, CAPEL ST. ANDREW & WANTISDEN PARISH COUNCIL WILL BE HELD ON THURSDAY 10TH SEPTEMBER 2020 IN BUTLEY VILLAGE HALL AT 7:45PM**

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

***(Pubic are advised that the use of audio recording is permitted at this meeting. Should filming take place and you do not wish to be filmed please notify the Clerk before the meeting begins)***

**Welcome to Members of the Public/Public Forum:-**

Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.

### AGENDA

1.To receive Apologies for Absence

2. To Receive Councillors Declarations' of Interest

 2.1 - To Consider any dispensations

3. To receive reports from:-

 County Cllr Andrew Reid

 District Cllrs James Mallinder & Cllr Ray Herring

4. To approve the draft minutes of the Annual Meeting of the Council held virtually on Thursday 9th July 2020 via Zoom

5. Matters arising from the Annual Meeting of the Council held virtually on Thursday 9th July 2020 via Zoom

6. Election of Vice Chairman (Deferred from AGM)

7. Parish Clerk’s Report

8. Parish Council matters: -

 **8.1 – Matters relating to Highways:–**

 Update on Speed Calming Measures/Siting/purchase of a Vehicle Activated Speed Sign

Flooding – Cllr Brown to lead

Speedy Tractors – Cllr Brown to lead

 Mill Lane – To consider ways to improve – Cllr Read to report on

Update from SC Highways Dept on agreed actions

 **8.2 - Emergency Plan renewal**

 **8.3 – The Hat - To be sold at auction – Money for Charity – Suggestions**

 **8.4 - Prisoner Community Work Activities - Suggestions**

9. Planning

 **New Applications (to be considered at this meeting)**

 None received

**Update on existing applications**

**Planning Ref: DC/20/2913/FUL**

Proposal: Conversion of traditional farm buildings into 7no. residential dwellings

Address: Home Farm, Hollesley Road, Capel St Andrew

The Parish Council believes this application to be appropriate for the redevelopment of the currently unsafe and unsightly buildings. Using the original brickwork will keep the historical element of the area. However, they did have a number of serious safety reservations which they believe need to be addressed. These were stated in the Parish Council’s response sent to ESC.

**Appeal Ref: APP/X3540/C/20/3247258 & APP/X3540/C/20/3247259**

**Original planning application DC/18/2396/FUL**

Change of use of the front paddock to erect two Arctic Cabins - One to be used as a therapy room the other as holiday accommodation - and a sauna room. Also, to acquire permission to use one Latvian Cabin (erected under permitted development rights) as holiday accommodation - Cllr Dean to report on

10. Finance

 **Bank Balances as at 19th August 2020 (date of statement)**

Business Current Account - £3,453.88, Business Savings Account - £1,849.81

**Income received since the last meeting**

None

**Payments made since the last meeting**

Jo Jones Salary Aug’20 - £126.36

11. **To approve items for Authorisation for Payment:-**

 Jo Jones (Parish Clerk) Salary (Sept’20) - £126.36

 Jo Jones (Parish Clerk) Salary (Oct’20) - £126.36

 Cllr McGinity – Petrol/Mower expenses - £34.43

 Cllr Dean – Paint for Capel Millennial Statue - £92.77

12. Parish Council Insurance Renewal

13. Correspondence

 13.1 – Dr Therese Coffey, MP Response – Sizewell C DCO

14. Any other matters arising

15. Date of next meeting – Thursday 12th November 2020

Signed: Joanne Peters, Clerk to the Council Dated: 3rd September 2020