Butley, Capel St. Andrew & Wantisden Parish Council

**Parish Clerk: Joanne Peters, Neutral Farm House, Mill Lane, Butley. IP12 3PA**

**Tel: 01394 459400, E-Mail:** **butleyparishclerk@gmail.com**

**NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF BUTLEY,**

**CAPEL ST. ANDREW & WANTISDEN PARISH COUNCIL WILL BE HELD ON TUESDAY 19TH SEPTEMBER 2017 IN BUTLEY VILLAGE HALL AT 7:45PM**

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND**

***(Pubic are advised that the use of audio recording is permitted at this meeting. Should filming take place and you do not wish to be filmed please notify the Clerk before the meeting begins)***

**Welcome to Members of the Public/Public Forum:-**

*Public Question Time - Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public, whilst welcome to attend, may not take part in the meeting itself.*

### AGENDA

1.To receive Apologies for Absence

2. To Receive Councillors Declarations' of Interest

 2.1 - To Consider any dispensations

3. To receive reports from:-

 County Cllr Andrew Reid

 District Cllr Ray Herring

4. To approve the draft minutes of the Parish Council meeting held on 13th July 2017

5. Matters arising from the Parish Council meeting held on Thursday 13th July 2017

6. Parish Clerk’s Report

7. Parish Council matters: -

 8.1 – End of 1st World War Celebrations – To consider the planting of oak trees

8.2 - To consider correspondence received from SCDC – Public Space Protection Orders – For Consultation

8. Planning

 **New Applications**

None received

 **Update on existing applications**

 Nothing to report.

**8.1 - Suffolk Coastal Local Plan Issues and Options Consultation Document – Possible Sites for Development - To consider correspondence received**

9. Finance

 **Bank Balances as at 31st August 2017**

Business Current Account - £3061.68, Business Savings Account - £4335.00

10. To approve items for Authorisation for Payment:-

 Jo Jones (Parish Clerk) Salary & Expenses (inc. Transparency Code) - £144.84

 BDO (External Audit Fee - £30.00

 Cllr D. McGinity (Petrol for Mower) - £15.00

 10.1 – Parish Council Insurance Renewal

10.2 – To approve the completion of the 2016/17 Annual Return

11. Correspondence

11.1 - Suffolk’s Energy Gateway, specifically the proposed new road to by-pass the village of Farnham, Stratford St Andrew, Little Glemham and Marlesford on the A12

12. Any other matters arising

13. Date of next meeting – Thursday 9th November 2017

Signed: Joanne Peters, Clerk to the Council Dated: 13th September 2017